**Requisition for Library Membership (For Faculties only)**

To, Date:

Hon’ble Vice Chairman

Mangalmay Institution

Greater Noida

Sir

 I Dr./Mr/Ms.……………………………………………... hereby inform you that I have joined your esteemed Institution …………………….…. (MIMT/MIET) as …………….…………………….. in the deptt of ……………………………………… w.e.f…………………………………….

Kindly approve the issue of identity card to me as per details mentioned below.

**PLEASE FILL ALL THE ENTRIES (Table) IN CAPITAL LATTERS.**

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| --- | --- | --- | --- | --- | --- | --- |
| BC | Name | F\_Name | H\_Name | DOB | Local Add. | Photo |
|  |  |  |  |  |  |  |
| Contact No(s).- …………………………………………….. Blood Group-…...........  Sign. For Scanning**Emergency Contact No**………………………………………  |
|  |

e-mail address:-……………………………………………………………………………………………………..

Further, I ………………………………………. declare that the information given above is true & correct to the best of my knowledge and if any information is found wrong, I shall be entirely responsible for the same.

Date:  **Applicant Signature**

**Entries Verified by Recommended by**

 **H.R Deptt. Director/Principal/Dean**

 **Approved by**

 **Vice Chairman**