

23rd November 2022,

To,
The Director,
Mangalmay Institute of Engineering & Technology,
8- Knowledge Park – II, Greater Noida, (UP).

Subject :- Agreement to Collaborate with Your Research and Incubation Centre.

Dear sir,

First of all, we extend our heartfelt thanks to you for agreeing to collaborate on the development of software for our organization under the guidance of your competent faculty, which is intended to supervise our inventory level at different sites located in India.

We are also thankful to you for granting access to your incubation center for our staff members to work there during your working hours.


Please note that we have read and reviewed your policy document and accept the conditions as mentioned therein. Predominantly, the following conditions shall apply to us, which we have discussed and mutually agreed upon:

1. Two of our representatives will be engaged in the development of the required software at your incubation centre.
2. The duration of the work will be approximately three months from the signing of this agreement, which may be extended for an additional two months only.
3. We shall reimburse your infrastructure and utility expenses as per the agreed terms and conditions, but only after the successful completion of the project.
4. You shall provide us with two sets of computer systems with printers, along with high-speed internet facilities.
5. The software developed under the guidance of your faculty members will not be intended for any commercial use; it will be exclusively used for the internal purpose of ensuring the smooth functioning of the organization.
6. In case of filing any patent, the same shall be the joint property of the organization and your institute. However, all the required formalities in this regard concerning IPR shall be undertaken by us only with the prior information to you. However, in case you wish to proceed to file Intellectual Property Rights on the same, you can do so in our joint names only.
7. Please note you will maintain absolute confidentiality in this matter and even after successful completion of the project will not divulge the methodology used in the process to anyone in any condition.
8. The algorithm which shall be used in the development of this software, will be our exclusive property and you will not have rights on it nor claim for the same in future.


Please note that we are a registered Private Limited Organization engaged in the development of technology-based infrastructure at strategically important national locations.

Furthermore, we wish to inform you that we intend to commence our work in the 2nd week of December 2022. Please confirm and acknowledge the receipt of this letter.

Thanking you,
FOR KABA INFRA TECH (PVT.) LTD,


SUDHIR SINHA
(GM - FINANCE)




Director
Mangalmay Institute of Engineering & Technology
Greater Noida (U.P.)-201310
College Code 786

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Phone – 9818922318 – 9818382255

Date 27th June 2023,

To,
The Hon'ble Director,
Mangalmay Institute of Engineering & Technology,
Greater Noida (UP)

Subject – Develop a Software for HR Department

Dear sir,


Kindly refer to the visit of our executives and finance head Mr. Devanshu Kumar at your institute to sort out certain issues on our HR Software being developed by you. Since your designated faculty members are having some doubts on our specific requirement and subsequently had detailed discussions with your team and resolved the confusion to the satisfaction of your team members.

Moreover, we are satisfied with the progress of the work and appreciate the dedication with which your team is working on our project.

Please note that the first instalment of the funds will be transferred in the month of July 2023 according to our contract.

Thanking You,


Suruchi
General Manager


Director
Mangalmay Institute of Engineering & Technology
Greater Noida (U.P.)-201310
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Date 24th May 2023,

To,
The Hon'ble Chairman,
Mangalmai Institute of Engineering & Technology,
Greater Noida (UP)

Subject – Develop a Software for HR Department

Dear sir,

Reference our meetings with your director concerning to our requirement for a software for our HR Dept. Sir, our company is into the development of strategic infrastructure and undertakes government projects at Pan India level. We have our projects offices at different locations in India where the work on the projects are being under progress. At times, we find it is difficult to manage the man forces for want of appropriate system at the locations of the sites of the projects. Moreover, our hiring process is a continuous process and to manage their appointment process and fixation of remuneration become challenging to us which creates problems in our management. Not only this, the maintenance of their attendance and leaves too is a bit complex issue always.

Keeping the above issues in mind, we have had the discussions with your director. We are grateful to your director for having agreed to prepare this software for our usage. Moreover, he has already visited our office and discussed the matter with our officials to properly understand our requirement.

Please further be noted that we shall be paying you your services charges in accordance to the discussions had in this regard.

It is mutually agreed with your director that the same software shall be ready for the implementation within six months' time from the date of issuing the letter of intent from your end.

Kindly treat this letter as a MOU between us for the specific job as specified herein.

Thanking You,


Suruchi
General Manager


Director

Mangalmai Institute of Engineering & Technology
Greater Noida (U.P.)-201310
College Code 788