



Mangalmay Institute of Engineering & Technology

AN INSTITUTION OF MANGALMAY FOUNDATION TRUST

Campus: 8, Knowledge Park-II, Greater Noida (U.P.)
Institution office: C-116, Sector-39, Noida-201301 (U.P.)
e-mail: mims_grnoida@yahoo.co.in

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Fax: 0120-2570546

Date :- 12 April 2021

Circular


All the faculty members are hereby informed that the institute has scheduled 5 days Online FDP on "Leadership & Management Skills for Academic Administration" from 03 May 2021 to 07 May 2021, on Microsoft teams.

The brief date wise itinerary of the event is as under:


Day	Date	Time	Topic	Resource Person
1.	03.05.2021	11 AM to 3 PM	Introduction to Leadership in Academic Administration	Dr. Yashpal Singh
2.	03.05.2021	11 AM to 3 PM	Strategic Planning and Decision-Making	Dr. K K Gaur
3.	03.05.2021	11 AM to 3 PM	Team Building and Motivation	Dr. Ashish Kumar Chakarwati
4.	03.05.2021	11 AM to 3 PM	Resource Management and Financial Planning	Dr. Srinivas Singh
5.	03.05.2021	11 AM to 3 PM	Ethical Leadership and Personal Development	Dr. Yaduveer
		11 AM to 3 PM	Overall Summarization of all five days Lectures	Dr. Jyotsna Pandit
		11 AM to 3 PM	Vote of Thanks and Certificate Distribution	Dr. Jyotsna Pandit

Hope in COVID period all are safe, faculty members are requested to attend the online sessions. Microsoft teams links is shared in our whatsapp group. On the completion of the event, proper certificate shall be conferred to the participants who have attended all the sessions. It is further to be noted that every day there will be a short multiple question tests to ascertain as to what you have understood during the session.

All are requested to comply with the instructions.


Director
Mangalmay Institute of Engineering & Technology
Greater Noida (U.P.)-201310
(College Code-786)

Hon'ble Chairman/ Vice Chairman/Director – IQAC/ All faculty members.


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Report on Faculty Development Programme

ORGANIZED BY

Mangalmay Institute of Engineering & Technology – Greater Noida

Topic – Leadership & Management Skills for Academic Administration

(PERIOD- 03 May 2021 to 07 May 2021)

Back Ground

The Faculty Development Programme has become an essential component of our Institute's expansion and diversification. It is crucial to ensure that our faculty members are acquainted with the latest requirements and the importance of conducting such programmes to enhance their competence. To address this need, the Institute has taken the initiative to organize a Faculty Development Programme focused on "Leadership & Management Skills for Academic Administration." This programme aims to provide participants with both theoretical knowledge and practical experience in utilizing various tools and strategies

Prologue


In the ever-evolving landscape of academia, effective leadership and management skills are essential for academic administrators to navigate the complexities and challenges of educational institutions. Academic administration is a multifaceted role that requires a unique blend of visionary leadership, strategic thinking, and efficient management.


The role of management in academic administration is equally crucial. Effective management ensures that resources are allocated efficiently, processes are streamlined, and goals are met. Academic administrators must possess strong organizational and communication skills to coordinate various departments, programs, and initiatives within an educational institution. They need to make informed decisions, prioritize tasks, and adapt to changing circumstances to ensure the smooth functioning of the institution.

Objective

The main objective of the present FDP is to enlighten the faculty members of the institute to appraise them with the different faceted of the teaching and learning process in the classrooms to the satisfaction of the students.

1. To educate and sensitize the faculty to adopt latest methods and protocols for conducting lectures in the classrooms.
2. To acquaint faculty with as to how to integrate technology with the classrooms' teachings.
3. To familiarize the participants with the ethics in the teaching and learning process.


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The session wise program of the workshop will include:

Each day module of the session is as under:

Day	Date	Time	Topic	Resource Person
1.	03.05.2021	11 AM to 3 PM	Introduction to Leadership in Academic Administration	Dr. Yashpal Singh
2.	03.05.2021	11 AM to 3 PM	Strategic Planning and Decision-Making	Dr. K K Gaur
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		11 AM to 3 PM	Overall Summarization of all five days Lectures	Dr. Jyotsna Pandit
		11 AM to 3 PM	Vote of Thanks and Certificate Distribution	Dr. Jyotsna Pandit

Days Wise/ Session Wise Report on the FDP

A seven days Faculty Development Programme was organized in the institute from 03 May 2021 to 07 May 2021.

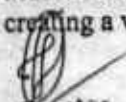
The session wise report in the brief is being encapsulated for the reference of all concerned.

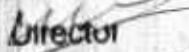
Day 1: Introduction to Leadership in Academic Administration

The speaker provides an overview of the workshop, its objectives, and the importance of leadership and management skills in academic administration. The speaker discussed fundamental concepts and theories of leadership in the context of academic administration, including transformational leadership, servant leadership, and distributed leadership. The speaker strongly emphasized the importance for exploring effective communication in academic administration and provide strategies for enhancing communication skills, including active listening, conflict resolution, and feedback techniques.

Day 2: Strategic Planning and Decision-Making

The speaker introduced participants to the principles of strategic thinking and its application in academic administration. He Discussed the process of setting goals, establishing priorities, and creating a vision for the institution. Furthermore, he explained the steps involved in developing a


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strategic plan, including environmental scanning, SWOT analysis, goal setting, and action planning.

Day 3: Team Building and Motivation

The speaker discussed the characteristics of high-performing teams and strategies for creating a positive team culture. He explained how to explore team dynamics, roles, and responsibilities within academic administration.

Day 4: Resource Management and Financial Planning

The speaker discussed as to how to explore principles and best practices of resource allocation in academic administration. He taught to the participants time management techniques to enhance productivity and efficiency. Discuss methods for setting priorities, managing deadlines, and avoiding time-wasting activities. He provided an overview of financial management in academic administration, including budgeting, revenue generation, and expenditure control. Discuss the importance of financial sustainability and responsible financial practices.

Day 5: Ethical Leadership and Personal Development

The speaker discussed the importance of ethical leadership in academic administration and explore ethical dilemmas commonly faced by administrators. He provided guidelines for ethical decision-making process.

Director,

Mangalmay Institute of Engineering & Technology

CC: Hon'ble Vice-Chairman/

Greater Noida (U.P.)-201310

Chairperson, OAG
College Code-786

All Faculty Members.

Director

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Attendance List of the Participants

Sr. No	Name of the Faculty	Signature
1.	Dr. Ishwar Singh	Ishwar
2.	Dr. Jyotsna Pandit	Jyotsna
3.	Dr. Suneeta Chaudhary	Suneeta
4.	Nidhi Agrawal	Nidhi
5.	Bhavul Mathur	Bhavul
6.	DHANANJAY SINGH	Dhananjay
7.	Dr. Pradeep Kumar	Pradeep
8.	Sourabhej Verma	Sourabhej
9.	Kavran Singh	Kavran
10.	Bezaruddin	Bezar
11.	Vikraman	Vikraman
12.	MALA YADAV	mala
13.	Amit Kumar Kesrawani	Amit
14.	Ambica Yadav	Ambica
15.	Anand Prakash	Anand
16.	Dheepak Sagar	Dheepak
17.	Harsh Bhatta	Harsh
18.	Priya Sharma	Priya
19.	Sukriti Tiwari	Sukriti
20.	Suman Kr. Jha	Suman

Director

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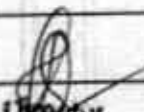
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21.	Udichi Agarwal	Udichi
22.	PRASHANT KUMAR	Prashant
23.	Alpana Singh	Alpana
24.	Meha Mehta	Meha
25.	Amit K. MOURYA	Amit Kumar
26.	GAURAV SINGH	Gaurav
27.	Sarvek Kumar Mishra	Sarvek
28.	Praven Kumar	Praven
29.	SACHIN KUMAR	Sachin
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Feedback Form

Faculty Development Programme

ORGANIZED BY

Mangalmay Institute of Engineering & Technology – Greater Noida

Topic – Leadership & Management Skills for Academic Administration

(PERIOD- 03 May 2021 to 07 May 2021)

All the faculty members are requested to rate the above FDP on the following scale:
(5-Excellent) (4. Very Good), (3. Good), (2.Average) (1. – Poor)

Sr. No	Question	Your Points
1.	How do you find the overall FDP?	
2.	Do you find the FDP was informative and add value in your personality?	
3.	Do you think that it will improve the teaching and learning process in the classroom?	
4.	Do you think that in some ways it will enhance the students' satisfaction in the classroom?	
5.	Do you think that the faculty lectures will be more impressive now?	
6.	Do you think that the classroom teachings will be more disciplined now in comparison with the previous ones?	
7.	Do you feel that faculty members will be more curious to update themselves and adopt new techniques of lecture delivery in the classrooms?	
8.	Do you find all the speakers were well prepared and delivered their talks eloquently?	
9.	Do you find the talks were interesting throughout the seven days session	
10.	Do you think that the impact of this FDP will last long?	

Grading –


> 45 and Above Excellent,


40 to 45 – Very Good,

35 to 39 – Good,

30 to 34 – Average.

Less than 30 - Poor


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Result Analysis – 90% participants felt that the session was excellent and or 10% it was a very good session.

Test Questions for all Days Sessions

Day 1: Introduction to Leadership in Academic Administration

Question -1 – What are the basic traits of academic leader and his role in administration:

- (A) Academic Leader should be well equipped with existing rules and regulation, (B) He should be well qualified and ability to foresee (C) He should be a role model amongst his colleagues (D) All of them.

Question -2 – It is not necessary for an academic leader to be effective in communication – True/ False.

Day 2: Strategic Planning and Decision-Making

Question -1- Strategic Planning and Decision making is an integral part of academic administration – True/ False

Question 2- It is important for an academic leader to continuously conduct SWOT analysis of the goals ;True/ False

Day 3: Team Building and Motivation

Question – 1- What is team building?

- (A) Form a group of the employees to complete a specific task (B) Form a group of the employees to conduct research for future planning (C) Form a group of the employees to complete a task in specific time (D) All the above.

Question -2- Team building and motivational factors are a hypothetical term which are quite often used to mislead the employees – True/ False.

Day 4: Resource Management and Financial Planning

Question -1- Time management techniques involve:

- (A) How to complete the task in a given time (B) How to manage the affairs to complete the task in the assigned time (C) How to carry out the task in a best fitting manner (D) All the above.

Question -2- Financial sustainability and financial practices are synonyms of each other- True/ False

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Day 5: Ethical Leadership and Personal Development

Question -1- Ethical leaders and personality development are two contradictory terms – True/
False

Question -2- Ethical decision making is largely focused on the self interest of the employee and
organization interest at large – True / False

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2020

Mangalmai Institute of
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Mangalmai Institute of Engineering & Technology
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**[REPORT ON SHORT TERM
TRAINING PROGRAMME ON
RESEARCH METHODOLOGY,
TOOLS & TECHNIQUES.
ORGANIZED BY DEPARTMENT
OF APPLIED SCIENCES(MIET) IN
COLLABORATION WITH ISTE]**

Event held from 12-oct-20 to 16-oct-20

[Signature]
Director

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Report on Short Term Training Programme on Research Methodology, Tools & Techniques. Organized by department of applied sciences(MIET) in the collaboration with ISTE

Event Objective: - To make academicians familiar with concept of research methodology and introduce them to modern tools and techniques necessary for undertaking research work.

Date of Event: 12-10-2020 to 16-10-2020

Official Organizer for the event:

The event was organized by Department of Applied Sciences led by Dr. Jyotsna Pandit (Head Applied science) in collaboration with ISTE.

Organizing Team:

The organizing team consisted of all faculties from Applied Sciences. The list of faculties is as follows:

1. Dr. Jyotsna Pandit (HOD, Department of Applied Science)
2. Dr. Pradeep Kumar
3. Dr. Suneeta Chaudhary
4. Dr. Ishwar Singh
5. Mr. Sarvesh Kumar Mishra

Officials Attended for the event: The event was attended by following officials from college:

1. Mr. Aayush Mangal (COO)
2. Prof. (Dr.) Yashpal Singh (Director of Engineering)
3. Prof. Harish Bhatia (Dean, MIET)
4. Mr. Girish Dutt Gautam (HOD, ME)
5. Mr. Dhananjay Singh (HOD,EC)
6. Mr. Sukriti Tiwari (HOD,CE)
7. Ms. Lalita Verma(HOD, CSE)

Department of Applied Sciences

Director
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Head of Department (Applied Sciences)
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20/10/20
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Report on Short Term Training Programme on Research Methodology, Tools & Techniques. Organized by department of applied sciences(MIET) in the collaboration with ISTE

Platform used:

The programme was held on Microsoft Teams online video conferencing platform.

Event report:-

A 5 days Short Term Training Programme on Research Methodology, Tools & Techniques was held by Department of Applied sciences for making academicians familiar with concept of research methodology and introduce them to modern tools and techniques necessary for undertaking research work.

The program was held for 2 hours on a daily basis in one session. The session was held from 03:00 PM to 05:00 PM.

Dr. Jyotsna Pandit, HOD(AS), formally welcomed the participant and dignitaries in the first session on 12-Oct-20 followed by a formal welcome note from Dr. Yashpal Singh, Director(MIET). The guest of honor for the event was Prof. Sachin Jambhale, Elected Member(National Executive council of Indian society for technical education)

On First day, Dr. Sonali Yadav, Faculty(IBM Guragon) introduced research ideas for problem solving at macro and micro level.

On second day, Dr. Bijay Khushwaha, Asst. Prof.(Chandigarh University) demonstrated T-test & Anova test.

On third day, Dr. P.K Agarwal, Prof. & Dean(Motherhood University) demonstrated SPSS.

On the fourth day, Dr. Gaurav Gupta, Asst. Prof.(Christ University) introduced Selecting & Defining Research Problem.

**Report on Short Term Training Programme on Research Methodology,
Tools & Techniques. Organized by department of applied
sciences(MIET) in the collaboration with ISTE**

On the last day, Dr. Anand Prem Rajan, Senior Associate Prof.(VIT Vellore) demonstrated Mendeley to the participants.

The STTP concluded with vote of thanks from Prof. Harish Bhatia(MIET Gr. Noida)

Details of each session held;

S.No.	Day	Topic	Speaker	Speaker Profile
1	Day One (12.10.20)	Research Ideas For Problem solving at macro and micro level.	Dr. Sonali Yadav	Faculty, IBS Gurgaon
2	Day Two (13.10.20)	T-test & Anova	Dr. Bijay Khushwaha	Asst. Prof., Chandigarh University
3	Day Three (14.10.20)	SPSS	Dr. P.K Agarwal	Prof. & Dean, Motherhood University
4	Day Four (15.10.20)	Selecting & Defining Research Problem	Dr. Gaurav Gupta	Asst. Prof., Christ University
5	Day Five (16.10.20)	Mendeley	Dr. Anand Prem Rajan	Senior Associate Prof., VIT Vellore
		Valedictory Function and Vote of Thanks	Prof. Harish Bhatia	Dean, MIET Gr. Noida.

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Report on Short Term Training Programme on Research Methodology, Tools & Techniques. Organized by department of applied sciences(MIET) in the collaboration with ISTE

Program Outcome:

1. Short term training program summarized the important aspects related to data sampling, literature survey, framing research objective, Collection data and finally framing it into Research paper.
2. Participants became familiarized with the right tools & techniques for conducting research by honing research & analytic skill that are much needed at every stage of their research.



Inaugral Function

Department of Applied Sciences

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Head of Department (Applied S...
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20/10/20

Report on Short Term Training Programme on Research Methodology,
Tools & Techniques. Organized by department of applied
sciences(MIET) in the collaboration with ISTE



Snap from different sessions

Department of Applied Sciences

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Head of Department (Applied Sciences)
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[Signature]
20/08/20

Report on Short Term Training Programme on Research Methodology,
Tools & Techniques. Organized by department of applied
sciences(MIET) in collaboration with ISTE

Sarvesh
Submitted by: Mr. Sarvesh Kumar Mishra
Assistant Professor
Department of Applied Sciences

Jyotsna 20/08/20
Dr. Jyotsna
Department of Applied Sciences

Submitted to:

[Signature]
Prof. (Dr.) Yashpal Singh
(Director)
Mangalmay Institute of Engineering & Technology,
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Copy To:

1. Hon' able Chairman (for kind information)
2. Hon' able Vice Chairman (for kind information)
3. Hon' able COO (for kind information)
4. Dean College of Engineering
5. HOD AS
6. Website

Department of Applied Sciences

[Signature]
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Head of Department (Applied Sciences)
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Jyotsna 20/08/20

List of Participants

Full name of the Participant	Name of the Institute	Designation	Department	ISTE membership no.
Dr. Yashpal Singh	Mangalmay Institute of Engineering & Technology	Director	Computer Science & Engineering	LM129817
Sanjay S Bhasoria	MIET GREATER NOIDA	Assistant Professor	Mechanical Engineering	LM129902
Ankit Kumar	Mangalmay Institute of Engineering & Technology	Assistant Professor	Mechanical Engineering	LM129906
Dhananjay Singh	Mangalmay Institute of Engineering & Technology Greater Noida	Assistant Professor	Electronics & Communication	LM129910
Dr Pradeep Kumar	Mangalmay Inst of Engg and Tech, Greater Noida	Associate Professor	Applied Science	LM129919
HARISH BHATIA	Mangalmay Institute of Engineering and Technology	Dean	Electronics & Communication	LM129908
Taranjeet Singh	Mangalmay Institute of Engineering and Technology	Assistant Professor	Computer Science & Engineering	131191
Dr. Jyotsna Pandit	Mangalmay Institute of Engineering & Technology	HOD	Applied Science	LM129916
Amit Kumar Kesarwani	Mangalmay Institute of Engineering & Technology	Assistant Professor	Electronics & Communication	LM129914
Amit Kumar Mourya	Mangalmay Institute of Engineering and Technology Greater Noida	Assistant Professor	Electronics & Communication	LM129913
Sarvesh Kumar Mishra	MIET GREATER NOIDA	Assistant Professor	Applied Science	LM129917
Bhupendra kumar	Mangalmay Institute of Engineering & Technology	Assistant Professor	Computer Science & Engineering	LM131192
Sachin Kumar	Mangalmay Institute of engineering & Technology Greater Noida	Assistant Professor	Civil Engineering	LM129898
Sukriti Tiwari	MIET	Assistant Professor	Civil Engineering	LM129899
Bhavesh Mathur	Mangalmay Institute of Engineering & Technology	Assistant Professor	Computer Science & Engineering	LM129894
Dr. SUREETA CHAUDHARY	M.I.E.T, Greater Noida	Assistant Professor	Applied Science	LM129915
Dr. Girish Dutt Gautam	MIET	Assistant Professor	Mechanical Engineering	LM129907
Lalita Verma	MIET	HOD	Computer Science & Engineering	LM129891
Karan Singh	NA	HOD	Electronics & Communication	129912
SARVACHAN VERMA	Noida institute of engineering & Technology	NA	Electronics & Communication	129892
MALA YADAV	Maia Yadav	Assistant Professor	Computer Science & Engineering	LM129911
Dr Ashish kumar Chakraverti	Pranveer Singh Institute of Technology, Kanpur UP	Assistant Professor	Electronics & Communication	LM129818
Valshali Nehra	MIET GREATER NOIDA	Associate Professor	Computer Science & Engineering	129900
Yaduwir Singh	Noida Institute of Engineering and Technology Greater Noida	Assistant Professor	Civil Engineering	129896
Vikas Kumar Wankar	MIET	Assistant Professor	Computer Science & Engineering	LM129905
Alok Kumar Maurya	N/A	Assistant Professor	Mechanical Engineering	LM129909
Divya Singh	N/A	Assistant Professor	Mechanical Engineering	LM129903
Prashant Kumar Sharma	MIET	Assistant Professor	Mechanical Engineering	LM129904
Suman Kumar Jha	N/A	Assistant Professor	Computer Science & Engineering	LM129895
Dr Ishwar Singh	Mangalmay Inst of Engg and Tech Greater Noida	Assistant Professor	Applied Science	LM129918
Harshit Bhardwaj	MIET	Assistant Professor	Computer Science & Engineering	131193

[Signature]
Director

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Head of Department
Greater Noida
20/07/20



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Date: - 15 December 2020

Circular

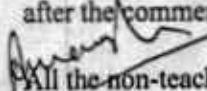
All the non-teaching staff members of the institute working in registrar office, accounts office, labs, library, security, and attached with different departments are to note that the institute has scheduled one day training programme on 24 December 2020 from 10:30 AM to 3:30 PM. The brief itinerary of the programme will be as under:


Topic of the Training Programme—"Emotional Intelligence Towards Successful Career"

Time	Event Details	Resource Person
10.30 AM	Lightening of the Lamp Ceremony	Dr. Girish Dutt Gautam
10.40 AM	Inauguration of the Training Programme	Mr. Dhanjay Singh
10.45 AM	Lecture on -Emotional Intelligence and decision Making Process.	Mr. Yaduvir Singh
11.30 AM	Lecture on - Nature and traits of Emotional Intelligence	Mr. Sarvachan Verma
12.30 to 1.00 PM	Tea Break	
01.00 PM	Lecture on - Impact on Workplace through Emotional Intelligence.	Dr. Komal Kumar Gaur
02.00 - 2.30 PM	Lunch Break	
02.30 PM	Lecture on - Attain success by possessing Emotional Intelligence.	Mr. Bhupendra Kumar
03.30 PM	Vote of Thanks.	Mr. Harish Bhatia

It is to further noted that all the participants will be conferred with the participation certificate after the commencement of the event.

All the non-teaching staff members are requested to attend the session.


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CC - Hon'ble Chairman/ Vice Chairman/ IQAC/ All Non-Teaching Staff Members.



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Report on Training Programme held in the Institute on dated 24 December 2020.

Topic – “Emotional Intelligence Towards Successful Career”

The institute has organized a one-day training programme for the development of the non-teaching staff members working in the different departments in the institute. The institute invited all the non-teaching staff members of the Accounts Department, HR department, Registrar Dept. Labs, Library, Security Office etc. in the training programme.

The scheduled of the full day programme mentioned in the given table.

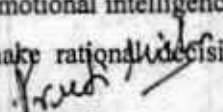
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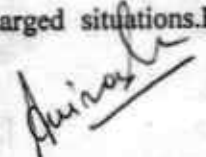
All the speakers shared their valuable thoughts with the experience on the topics assigned to them for the understanding of the participants.

The brief description of the speeches of the resource persons are being encapsulated herein for the records purpose.

Emotional Intelligence & Decision Making Process

The speaker described about emotional intelligence it's ability to recognize, understand, and manage emotions which plays a pivotal role in the decision-making process, and effective communication. Decisions made with high emotional intelligence are often more thoughtful and considerate, as individuals can better assess the impact of their choices on themselves and others. Emotional intelligence enables individuals to remain composed under pressure, allowing them to make rational decisions even in challenging and emotionally charged situations. By honing


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emotional intelligence, individuals can cultivate a decision-making process that is both wise and compassionate, fostering harmonious relationships and personal growth.

Nature and traits of Emotional Intelligence

The speaker highlighted that emotional intelligence refers to the ability to recognize, understand, and manage one's own emotions and the emotions of others. It involves empathy, self-awareness, effective communication, and adaptability to build healthier relationships and make better decisions. Developing emotional intelligence can lead to improved interpersonal skills and overall well-being.

Impact on Workplace through Emotional Intelligence & Attain success by possessing Emotional Intelligence

Both the speakers shared his experience by describing emotional intelligence transforms workplaces by adopting a culture of empathy and understanding, leading to stronger interpersonal relationships among colleagues. With emotional intelligence at the forefront, communication becomes more effective and conflict resolution becomes less adversarial, creating a harmonious and productive work environment. He explained as to how leaders who prioritize emotional intelligence inspire and motivate their teams, resulting in increased employee engagement and higher levels of job satisfaction. Emotionally intelligent individuals are better equipped to handle stress and adapt to change, promoting resilience and mental well-being within the workplace.

Amir

Dr. Rishi Mishra

Director
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Attendance Sheet

Sr. No	Name of the staff Members	Signatures
1-	Hanish Bhatia	Hanish
2-	Gaetika Bhatia	Gaetika
3-	Rajesh Kumar	Rajesh
4-	Balwinder Singh	Balwinder
5-	Dharmendra Kumar	Dharmendra Kumar
6-	Suresh Kumar	Suresh Kumar
7-	Ram Yadav	Ram
8-	Jaywant Yadav	Jaywant
9-	Sandeep	Sandeep
10-	Poojandra Kumar	Poojandra
11-	DHIRENDR KUMAR	Dhiren
12-	Sachin	Sachin

Hanish

Poojandra
Director
Mangalmay Institute of Engineering & Technology
2013010

Dhiren
Director
Mangalmay Institute of Engineering & Technology
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Feedback Form

You are requested to give your feedback on the session for our record and evaluation purpose.

Please rate the event on 1 to 5 scale.

(1=Poor) (2=Average) (3=Above Average) (4=Good) (5=Excellent)

(1- Not Possible) (2- Not sure) (3= May be) (4= for sure) (5- Definitely)

Sr. No	Question	Marks
1.	How do you find the Training Programme?	
2.	Do you think this training programme will make a positive impact on your professional life?	
3.	Do you think this training programme will help you to imbibe good practices in your personal life?	
4.	Do you think this training programme will boost your working spirit?	
5.	Do you think this training programme will help you to create a conducive working environment in your department.	
Total		

Grading

- Above 22 Marks - Excellent,
18-21 Marks - Good
15-17 Marks - Average
Less than 15 - Poor and worthless.

Avinash

Pooja Mishra

Director
Mangalmai Institute of Engineering & Technology
Greater Noida (U.P.)-201310
(College Code-788)

Gireesh

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